



Board Meeting Agenda

November 12, 2024, from 4:30 – 6:30 p.m.
430 Beacon Lite Rd., Suite 150, Monument, CO 80132

- I. PRELIMINARIES
 - A. Call to order
 - B. Roll call
 - C. Welcome to guests
 - D. Pledge of Allegiance
 - E. Public Comment
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - A. Approval of October 8, 2024, Board Meeting Minutes
- IV. ACTION ITEMS
 - A. 2023-2024 Financial Audit – Annette Ridgway
 - B. Policy Review – Ken Witt
- V. DISCUSSION ITEMS
 - A. Legislative Issues and Updates – Amy Atwood
 - B. New School Presentation C-Cubed –
 - C. Policy Review – Ken Witt
 - D. Enrollment Update – Trevor Miller
 - E. Q1 Scorecard Schools – Suzanne Romero
 - F. Q1 Scorecard HSE – Trevor Miller
- VI. BOARD REPORTS
 - A. Education and Operations
 - B. Finance
- VII. ADJOURN



Regular Meeting of EDUCATION reENVISIONED BOCES

430 Beacon Lite Rd., Suite 150, Monument, CO 80132 & Video Conference

Tuesday, October 8, 2024, at 4:30pm

Board President Lis Richard in the Chair, and Annette Ridgway acting as Secretary

Guests/Staff-Physically Present: Annette Ridgway, Ken Witt, Brad Miller, Jackie Burhans, James Howald, Suzanne Romero, Trevor Miller

Guest/Staff-Electronic Participation: Amy Atwood, Rachel Meyer, Nicole Tiley

Board of Directors Roll Call:

	Drosendahl, Bethany	Graham, John	Harris, Chelsy	Richard, Lis	Salazar, James
Here	X	X	X	X	X
Not Here					

Approval of Agenda:

Motion: Drosendahl moved to approve the agenda.

Second: Salazar, second the motion

Motion Passed: 5 - 0

	Drosendahl	Graham	Harris	Richard	Salazar
Voted AYE	X	X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					

Approval of Consent

Agenda:

Motion: Drosendahl, to approve the consent agenda

Second: Salazar, second the motion

Motion Passed: 5 - 0

	Drosendahl	Graham	Harris	Richard	Salazar
Voted AYE	X	X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					



Approval for Agenda Action Items:

IV.A. -UIP Review

Motion: Drosendahl, moves to approve UIP review minus the Ascend data

Second: Salazar, second the motion

Motion Passed: 5 - 0

	Drosendahl	Graham	Harris	Richard	Salazar
Voted AYE	X	X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					

IV.B.-CMAS, SPF, DPF

Motion: Drosendahl, to approve CMAS, SPF AND DPF

Second: Salazar, second the motion

Motion Passed: 5 - 0

	Drosendahl	Graham	Harris	Richard	Salazar
Voted AYE	X	X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					

Adjourn:

President Lis Richard adjourned the meeting at 5:02 pm

Minutes Respectfully Submitted by: Dee Frank, Acting Secretary



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12, 2024

Prepared by: Annette Ridgway

Title of Agenda Item: IV.A. – 2023-2024 Financial Audit Report

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

Colorado Revised Statute 22-32-109(1)(k) requires that a Board of Education / Board of Directors “To cause a statement of the financial condition of the district to be published and posted as required by law, to cause all accounts to be audited as required by law, and to review from time to time during each fiscal year the financial position of the district.” The federal government mandates independent financial and compliance audits of federal financial assistance programs. The 2023-2024 Audit Report is presented in compliance with statutory guidance.

The auditor for the Education reEnvisioned BOCES is Hoelting & Co., Inc. - a local Colorado Springs firm that has been the ERBOCES auditor since the inception of the organization. The firm has significant knowledge and expertise in school audits as well as institutional knowledge gained from the many years of valued partnership with ERBOCES.

Relevant Data and Expected Outcomes:

The Audit Report expresses an unmodified opinion or ‘clean report’ on the financial statements of Education reEnvisioned BOCES for the fiscal year ended June 30, 2024 in all areas including financial position, federal awards (single audit), and internal controls.

The Opinions section of the Independent Auditor’s Report states, “In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Education reEnvisioned BOCES, as of June 30, 2024 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.”

The schedule for Findings and Questioned Costs states, “No findings reported” for both Financial Statements and Costs for Federal Awards.

The audit report and letters from the auditor have been provided to the Board of Directors.



Recommended Course of Action/Motion Requested:

A motion is requested to receive the 2023-2024 Audit Report and to publish the report on the financial transparency webpage in accordance with statutory requirements.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12, 2024

Prepared by: Ken Witt

Title of Agenda Item: IV.B Policy Review

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

With the start of the new school year, with advice of counsel, we are reviewing recommended policy changes, related to legislative actions.

Note that the ERBOCES harks to many D49 policies, where ERBOCES has not authorized a separate policy. This review cross-checked against the D49 policies as well.

Relevant Data and Expected Outcomes:

The disposition of the affected policies is indicated below:

IKF – We will continue to hark to D49 graduation requirements.

JH – Student absences and excuses – updated in March 2024

7D – Gender Identity Name Changes – updated in June 2024

JII – Student Concerns Complaints and Grievances – hark to D49 policy

KDB – Public Right to Know / FOI – hark to D49 policy, using new legislated rate

Requested Motion:

No Action is requested.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12, 2024

Prepared by: Ken Witt

Title of Agenda Item: IV.C Policy Review

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

With the start of the new school year, with advice of counsel, we are reviewing recommended policy changes, related to legislative actions.

Note that the ERBOCES harks to many D49 policies, where ERBOCES has not authorized a separate policy. This review cross-checked against the D49 policies as well.

Relevant Data and Expected Outcomes:

The disposition of the affected policies is indicated below:

IKF – We will continue to hark to D49 graduation requirements.

JH – Student absences and excuses – updated in March 2024

7D – Gender Identity Name Changes – updated in June 2024

JII – Student Concerns Complaints and Grievances – hark to D49 policy

KDB – Public Right to Know / FOI – hark to D49 policy, using new legislated rate

Requested Motion:

No Action is requested.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12th, 2024

Prepared by: Trevor Miller

Title of Agenda Item: Enrollment Update

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

The 2024-2025 Original Approved Budget is based on enrollment projections provided by ERBOCES authorized schools and programs well in advance of start dates and October count. ERBOCES tracks actual enrollment to projected enrollment to anticipate enrollment adjustments, and resulting revenue and expense adjustments, for the Amended Budget.

Relevant Data and Expected Outcomes:

Enrollment Updated provided to the Board of Directors.

Summary:

54 Schools/Programs in operation

Budgeted Enrollment: 9961 students

Actual Enrollment: 10308 students

Percent of Budget: 103%

Full-Time Funded Amount: 7665.5 students

This is the final enrollment update that will be presented to the Board now that October count has concluded and enrollment numbers are firm.

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12, 2024

Prepared by: Suzanne Romero

Title of Agenda Item: V.E. Q1 Scorecards Schools and Individual Contracted Education (ICE) Programs

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

Attached is a summary of the first-quarter scorecards for all ER BOCES schools and Individual Contracted Education (ICE) Programs and the rubric used to evaluate each indicator. The scorecard indicators provide detailed information about the performance of our partners in these environments.

Key Takeaways:

Strengths:

School and program operators remain actively engaged in the process of educating students, with a focus on meeting both academic and operational goals. Schools are diligently conducting internal assessments, addressing student needs, and ensuring that necessary reporting requirements are completed on time to ensure student progress is adequately tracked and supported.

The collaboration between school leadership and the ER BOCES staff has been productive, with both parties working together to ensure compliance with critical operational requirements. New operators have demonstrated a solid commitment to their roles, consistently submitting required documentation and information on time.

In their ongoing efforts for continuous improvement, school leaders have taken the opportunity to reflect on the outcomes from the previous academic year. They have worked thoughtfully to develop high-quality Unified Improvement Plans (UIPs) that set clear and ambitious goals for the upcoming year. These plans demonstrate a strong focus on enhancing student performance and meeting the evolving needs of the student body.

From a financial perspective, the schools are in a solid position. Operators are effectively managing enrollment and maintaining budgets in a manner that supports both fiscal responsibility and the ability to provide high-quality educational services.



Overall, the commitment to student success, operational compliance, and financial stewardship is evident, and the collaborative efforts of school leaders and ER BOCES staff continue to drive positive outcomes.

Opportunities for Improvement:

While the majority of schools are meeting operational standards, some are encountering challenges in maintaining full compliance, particularly concerning special programs. These schools are receiving daily, targeted support from the ER BOCES staff to address these issues. This ongoing support will continue to ensure that all programs meet the required state and federal standards. We remain committed to providing the necessary resources and guidance to help these schools get back on track and achieve compliance in all areas.

In addition to compliance efforts, ER BOCES is also focused on ensuring that our programs provide effective support for all students. A key factor in achieving this goal is ensuring consistent student attendance. Regular attendance is vital for students to receive the full benefit of instruction and support services. ER BOCES will continue to closely monitor daily attendance rates and collaborate with school leaders to maintain high levels of engagement. Our target is to achieve and sustain attendance rates of 95% or higher across all schools. We recognize that student attendance is a critical component of academic success, and our staff will remain proactive in addressing any attendance-related challenges.

The scale for indicators is as follows:

Meets or Exceeds Expectations
Area of watch or caution
Area of concern

Scorecard Rubric and Outcomes: Attached for Board member review.

Relevant Data and Expected Outcomes:

At this time, these scorecard indicators are presented to Board members as a part of our oversight as an authorizer.

Recommended Course of Action/Motion Requested:

No recommended course of action or motion has been requested at this time.

Education reEnvisioned BOCES
Q1 Scorecard Rubric 2024-2025

ER BOCES SCHOOLS			
	Area or concern	Area to watch or caution	Meets or exceeds expectations
INDICATOR	0	3	5
Academic	SPF of Priority Improvement or Turnaround	SPF of Improvement Plan	SPF of Performance Plan
Attendance	School attendees are present < 89.9% of the time during the first quarter.	School attendees are present 90 - 94.9% of the time during the first quarter.	School attendees are present 95% or more of the time during the first quarter.
Assessments	School has not submitted data and/or not met the 95% participation rate for all applicable assessments for quarter 1. (BOY, WIDA Screener, TS Gold, Dibels)	N/A	School has submitted data AND met the 95% participation rate for all applicable assessments for quarter 1. (BOY, WIDA Screener, TS Gold, Dibels)
Operations	School has less than 75% of submissions completed and turned in on time. (UIP, PSO interviews, online assurances, handbooks, contacts, calendars, RANDA)	School has 76% - 89% of submissions submitted and turned in on time. (UIP, PSO interviews, online assurances, handbooks, contacts, calendars, RANDA)	School has > 90% of submissions submitted and turned in on time. (UIP, PSO interviews, online assurances, handbooks, contacts, calendars, RANDA)
Special Programs	Special Program Plans (ELL, GT, 504, IEP) are out of compliance (not finalized within 10 days of due date) All interims and enrollment IEPs were not completed.	N/A	Special Program Plans (ELL, GT, 504, IEP) are compliant (all finalized within 10 days of due date) All interims and enrollment IEPs were completed.
Financials	School is not compliant with financial submissions or requirements	School is mostly compliant with financial submissions and requirements. The School's cash position and operations may be sustainable.	School is compliant with financial submissions and requirements. The School's cash position and operations are sustainable.

SCHOOLS	ATTENDANCE: %Present	ACADEMIC	ATTENDANCE	ASSESSMENTS	OPERATIONS	SPECIAL PROGRAMS	FINANCIALS	TOTAL	%
Ascend	97.21	5	5	5	5	5	5	30	100.00%
CPA (Colorado Prep Academy- All)	97.60	5	5	5	5	5	5	30	100.00%
CSCA (Summit Connections)	93.25	3	3	5	5	5	5	26	86.67%
PPOS (Pikes Peak Online)	93.00	5	3	5	5	5	5	28	93.33%
PCA (Pueblo Classical Academy)	95.04	3	5	5	5	5	5	28	93.33%
Williamsburg	88.89	3	0	0	5	0	5	13	44.00%
Novastar KidsCo (ICE)	94.06	N/A	3	0	3	0	N/A	6	30.00%
Parkhill (ICE)	99.08	N/A	5	5	5	N/A	N/A	15	100.00%
Rocky Stars aka WonderEd (ICE)	92.44	N/A	3	5	5	5	N/A	18	90.00%



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12th, 2024

Prepared by: Trevor Miller

Title of Agenda Item: Q1 HSE Scorecards

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

Scorecards are a great tool that helps to identify items that need additional attention. They act as an internal evaluation metric for program operators and BOCES staff. HSE Scorecards are structured differently than school scorecards with changes to both the rubric and sections.

Key Takeaways:

Strengths: HSE programs seem to have a solid grasp on attendance, required submissions, and teacher of record requirements. While we will continue to improve communication and systems for these pieces, it is currently a strength for our programs overall.

Challenges: HSE programs could use additional resources and support when it comes to understanding state funding and budgeting for their programs. Some HSE programs would also benefit from setting better and clearer expectations about their programs for families and students that attend.

Areas of Concern

Area to Watch

Meets or Exceeds Expectations

Summary:

HSE programs are in a great place overall. With the growth we have seen this year for HSE programs specifically, it is a top priority to continue to improve communication and structure for new programs or the programs that need additional support.

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12, 2024

Prepared by: Trevor Miller and Suzanne Romero

Title of Agenda Item: VI.A. Education and Operations Board Report

Item Type: ☐ Action ☐ Discussion ☒ Information

Background Information, Description of Need:

1. Administrative Unit Work

- BOCES staff begun working with schools to complete Indicator 8 survey for the Colorado Department of Education (CDE).
- BOCES staff has completed the Special Program Check with all schools and addressed development of compliant plans and tracking accommodations for state assessments.
- The BOCES staff is preparing for the December Count submission with CDE.

2. Operations Team

- The October count window is now closed. Although funding numbers are mostly firm, the data team is working to fix any duplicates and contested students.
- Evaluative site visits have begun for HSE programs. With 42 programs this year, we are attempting to schedule at least 2 visits per week for the purposes of an internal review. We have already completed 8 visits and evaluations.
- New HSE program applications have begun to trickle in. A lot of work has been done to improve the application and the application process going forward.
- All Unified Improvement Plans have been submitted to CDE as required.
- The BOCES staff has scheduled full time school site visits. These visits will be held January – May 2025.

Relevant Data and Expected Outcomes:

Our team continues to serve the community of school and program operators to ensure we are optimizing successful opportunities for all students.

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: November 12, 2024

Prepared by: Annette Ridgway

Title of Agenda Item: VI.B.-Finance Board Report

Item Type: ☐ Action ☐ Discussion ☒ Information

Background Information, Description of Need:

The Board of Directors needs to, at least quarterly, be informed of the financial position and performance of the organization and this report is intended to satisfy that legal requirement.

Relevant Data and Expected Outcomes:

2024-2025 Budget to Actual Variance Analysis, Grant Revenue and Expense Report, Balance Sheet, and High-Level Financial Trend Report are provided for board review.

October 2024

During the first few months of the school year, large variances exist between budget and actual for Program Revenue and Professional Educational Services Expense. These variances are driven by the following factors:

- Actual Program Revenue is based on Oct 2023 student count and Budget Program Revenue is based on estimated Oct 2024 student count.
- Actual Professional Educational Services Expense is based on current enrollment and pre-funding agreements. Budget Professional Educational Services Expense is based on estimated Oct 2024 student count.

Budget and Actual will become more closely aligned after Oct 2024 student count is final and funding true-ups are realized in Dec.

ERBOCES is currently 'pre-funding' over 1,500 new students.

ERBOCES received \$42K in unexpected grant revenue for the English Language Proficiency Act (ELPA). Funds were distributed to ERBOCES authorized full-time programs with ELPA Eligible students.