



Board Meeting Agenda

January 14, 2025, from 4:30 – 6:30 p.m.
430 Beacon Lite Rd., Suite 150, Monument, CO 80132

- I. PRELIMINARIES
 - A. Call to order
 - B. Roll call
 - C. Welcome to guests
 - D. Pledge of Allegiance
 - E. Public Comment
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
 - A. Approval of December 10, 2024, Board Meeting Minutes
- IV. ACTION ITEMS
 - A. 2024-2025 Amended Budget – Annette Ridgway
 - B. Home School Enrichment Application Final Review – Trevor Miller
 - i. 5 Acre Woods Homeschool Enrichment Program
 - ii. ICode
 - iii. San Juan Nature Academy
 - iv. The Trek Adventure Club
 - v. The Well Homeschool Enrichment
- V. DISCUSSION ITEMS
 - A. Legislative Issues and Updates – Amy Atwood
 - B. Request to Reconsider – Suzanne Romero
 - C. Home School Enrichment Application Review – Trevor Miller
 - i. Heritage Enrichment Program
 - ii. Gran Via Education
 - iii. Willow Bend Learning Collective
 - D. Homeschool Enrichment Site Visit Report – Trevor Miller
- VI. BOARD REPORTS
 - A. Education and Operations
 - B. Finance
- VII. ADJOURN



Regular Meeting of EDUCATION reENVISIONED BOCES

430 Beacon Lite Rd., Suite 150, Monument, CO 80132 & Video Conference

Tuesday, December 10, 2024, at 4:30pm

Board President Lis Richard in the Chair, and Dee Frank acting as Secretary

Guests/Staff-Physically Present: Annette Ridgway, Ken Witt, Brad Miller, Jackie Burhans, James Howald, Trevor Miller

Guest/Staff-Electronic Participation: Amy Atwood, Rachel Meyer, Nicole Tiley, Suzanne Romero, Hannah Ertl, Lindsay Langer

Board of Directors Roll Call:

	Drosendahl, Bethany	Graham, John	Harris, Chelsy	Richard, Lis	Salazar, James
Here	X	X	X	X	X
Not Here					

Approval of Agenda:

Motion: Drosendahl moved to approve the agenda.

Second: Graham, second the motion

Motion Passed: 5 - 0

	Drosendahl	Graham	Harris	Richard	Salazar
Voted AYE	X	X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					

Approval of Consent

Agenda:

Motion: Drosendahl, to approve the consent agenda as presented

Second: Graham, second the motion

Motion Passed: 5 - 0

	Drosendahl	Graham	Harris	Richard	Salazar
Voted AYE	X	X	X	X	X
Voted NAY					
Not at mtg.					
Abstain					

Adjourn:

President Lis Richard adjourned the meeting at 5:20pm

Minutes Respectfully Submitted by: Dee Frank, Acting Secretary



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14, 2025

Prepared by: Annette Ridgway

Title of Agenda Item: IV.A. 2024-2025 Amended Budget

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

Colorado Revised Statute 22-44-110(5) indicates that “After the adoption of the budget, the board may review and change the budget, with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted.” This item is presented in compliance with statutory guidance.

Relevant Data and Expected Outcomes:

Differences from the Original Budget to the Amended Budget:

- Enrollment is 6% higher or 437 full-time equivalent students (sFTE) resulting in an additional \$4.4M in Program Revenue and a corresponding increase of \$4.2M in Contracted Educational Services Expense.
- ERBOCES Expenses increased by \$106K driven by staffing increases, \$122K, and growth-related technical services cost, \$55K, offset by savings in General Liability Insurance, (\$30K) and Site Visit Costs (\$50K).
- Grant Revenue increased by \$549K driven primarily by higher Exceptional Children’s Education Act (ECEA) allocations, \$188K, prior year carry overs in the School Health Professional Grant, High Impact Tutoring Grant and Individuals with Disabilities Education Act (IDEA), \$264K, final payouts of ESSER III grants, \$51K, and the pass through of English Language Proficiency Act (ELPA) funding, \$42K, from D49.

Recommended Course of Action/Motion Requested:

Motion requested -To approve and adopt the 2024-2025 Amended Budget as presented



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14th, 2025

Prepared by: Trevor Miller, Director of Education Operations

Title of Agenda Item: HSE Programs Applications - 5 Acre Woods Homeschool Enrichment Program

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

The Education reEnvisioned BOCES Board was provided with a first review of homeschool enrichment applications for the 5 Acre Woods Homeschool Enrichment Program.

Application Introduction:

5 Acre Woods Homeschool Enrichment Program is located in **Palmer Lake, Colorado** and primarily focuses on fostering a love for history, nature, art and literature. Their mission is to provide a rich understanding of **social studies** taught in a project-based, hands-on manner. They appeal to a wide base of learners and teach in a learning style that includes visual, auditory, reading/writing, and especially tactile-kinesthetic learning.

They serve **grades 1-8**. Their community consists of home school families who value rich content, imaginative play, good citizens who know how to engage in public discourse, and an appreciation of nature and culture.

Application Strengths:

- **Foundation:** The program was developed in 2022 and already has students enrolled. While it is a smaller program, they have their core curriculum in place and program processes already put together.
- **Personnel:** One of the operators worked for Real Red Riding Hoods and has a close relationship with a program that is already partnered with the ER BOCES.
- **Facility:** 5 Acre Woods already has a facility that fulfills the needs of the program with room to grow and a long term plan.

Application Challenges:

- **Absence of SMART Goals:** The program fails to meet the standard for true SMART goals. With that said, SMART goals have been revised for the updated application and it would be unfair to grade them with a standard we are not asking of newer applicants.

Administrative Recommendation:



This program has the foundation and people in place to serve their community well with the courses they are offering. Even though they are a smaller program, we have confidence that they will make this partnership worthwhile and fruitful. The Education reEnvisioned BOCES Board is encouraged to approve the 5 Acre Woods Homeschool Enrichment Program.

Relevant Data and Expected Outcomes:

With board approval, the administration will begin working with 5 Acre Woods Homeschool Enrichment Program to negotiate a contract for educational services.

Recommended Course of Action/Motion Requested:

Motion to approve the homeschool enrichment program application for 5 Acre Woods Homeschool Enrichment Program as recommended by the administration.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14th, 2025

Prepared by: Trevor Miller, Director of Education Operations

Title of Agenda Item: HSE Programs Applications - ICode

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

The Education reEnvisioned BOCES Board was provided with a first review of homeschool enrichment applications for ICode.

Application Introduction:

ICode **Cherry Creek**, is committed to delivering comprehensive **STEAM** (Science, Technology, Engineering, Arts, and Mathematics) education to students in grades K-8. Their mission is to make high-quality, accessible STEAM education available to all families, equipping students with essential skills for success in an increasingly technology-driven world. By fostering critical thinking, creativity, and problem-solving abilities, iCode prepares students for the challenges and opportunities of tomorrow.

Their vision is to become the leading provider of STEAM education in Colorado, empowering a diverse community of learners to excel academically and in real-world applications. Starting with an initial enrollment of **15 students in Year 1**, they plan to grow steadily, **reaching 80 students by Year 5**. This controlled growth ensures that iCode Cherry Creek can maintain high educational standards and sustainable financial practices.

Application Strengths:

- **Mission and Vision:** ICode received almost a perfect score for mission and vision showing that they know who they are and what they are about.
- **Personnel:** ICode already knows who and how they will recruit their instructors with a goal to provide opportunities for younger developers and computer engineers.
- **Facility:** ICode already has a facility in place with many strong local connections in their area as well.
- **Community Engagement:** There is already interest from their local homeschool community asking for a way to get involved with the program.



- Student Ratio: The program has a plan for a 1:5 student to teacher ratio for in person classes.
- Student Opportunity: There is a strong potential for students to immediately leave the program with specific coding credentials and job opportunities.

Application Challenges:

- Educational Knowledge: While the program is well built and seems to have a good foundation, there is a lack of knowledge regarding traditional Colorado education pieces such as PPR and state funding, hour requirements, attendance, etc.
- Budget: The program needs to provide a better explanation of where they are receiving funds and where it is going.

Administrative Recommendation:

ICode's program provides education and courses that address a growing interest in the younger generation. They have a clear vision and mission and should hit the ground running. The Education reEnvisioned BOCES Board is encouraged to approve the ICode program.

Relevant Data and Expected Outcomes:

With board approval, the administration will begin working with ICode to negotiate a contract for educational services.

Recommended Course of Action/Motion Requested:

Motion to approve the homeschool enrichment program application for ICode as recommended by the administration.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14th, 2025

Prepared by: Trevor Miller, Director of Education Operations

Title of Agenda Item: HSE Programs Applications - San Juan Nature Academy

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

The Education reEnvisioned BOCES Board was provided with a first review of homeschool enrichment applications for the San Juan Nature Academy.

Application Introduction:

San Juan Nature Academy serves **26 students K-6 in Durango**. Their program operates one day a week. SJMA has a partnership with the local National Forest and BLM allowing them to operate educational programs on public lands without the need for a permit. Additionally, SJMA owns and operates the Durango Nature Center. Between the many trails available on public lands and the Durango Nature Center, they are learning outside each week regardless of weather.

The curriculum of their program is centered largely around their mission statement, which is to **“inspire and empower connection to and responsible use of the spectacular public lands of southwest Colorado.”** This can be summed up by their tagline, which is their guiding star: “Explore, Learn, Protect.” Throughout the year they connect students to their landscape by helping them explore the outdoors, learn about their environment and how to be comfortable outside, and ultimately to instill a sense of stewardship and care for the region.

Application Strengths:

- **Foundation:** San Juan Nature Academy has a firm grasp of what the ER BOCES is all about considering that they used to be part of another program.
- **Targeted Population:** Their program, because it is already in operation and they have students already enrolled, knows who they are and what they want to provide to their local homeschool community.



- Location and Facilities: Because of the type of course San Juan Nature Academy wants to offer, their location and facilities arrangement is pretty straightforward.
- Communication: The program is very responsive and understanding of what is required from the state and is able to meet deadlines.

Application Challenges:

- Mission and Vision: While it is not a major concern, the program did not offer up a concise mission and vision statement.
- Revenue: San Juan Nature Academy mentioned sources of revenue that did not add up in their budget for the program.
- Calendar and Bell Schedule: San Juan Nature Academy did not provide a calendar or bell schedule in their original application.
- Bell Schedule Changes: In the application, the program mentioned wanting to update their class schedule from week to week without setting a firm schedule.

Administrative Recommendation:

San Juan Nature Academy is an already established program with relationships and partners in the homeschool enrichment space. The work they are doing is already benefiting many families and is poised to continue to succeed. The Education reEnvisioned BOCES Board is encouraged to approve the San Juan Nature Academy.

Relevant Data and Expected Outcomes:

With board approval, the administration will begin working with San Juan Nature Academy to negotiate a contract for educational services.

Recommended Course of Action/Motion Requested:

Motion to approve the homeschool enrichment program application for San Juan Nature Academy as recommended by the administration.

TOTAL	26	10	6	24	
AVERAGE	2.17	2.00	0.86	2.40	1.86

BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14th, 2025

Prepared by: Trevor Miller, Director of Education Operations

Title of Agenda Item: HSE Programs Applications - The Trek Adventure Club

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

The Education reEnvisioned BOCES Board was provided with a first review of homeschool enrichment applications for The Trek Adventure Club.

Application Introduction:

TREK Enrichment is a neighborhood youth development program based in **Summit County, Colorado** serving the next generation of leaders ages **5 to 18 years old**. The mission at TREK is to enhance and complement the efforts of parents that have chosen to homeschool their children through community, **hands-on learning and nature-based experiences**. TREK Enrichment is a Colorado **Non-profit** organization managed and directed by a Board of Directors. They currently have 4 Board Members.

Application Strengths:

- **Mission and Vision:** While long winded, their mission and vision statements show the dedication and passion for what they are trying to achieve in Summit County for the homeschool families in that area.
- **Networking:** The applicant has strong relationships with multiple organizations and entities in the area that they can lean on for hands-on experience and opportunities.
- **Leadership and Instructors:** Their program has a strong structure in place and a clear plan for hiring and developing a strong team.

Application Challenges:



- Facility: Even though it may not be an issue, housing two different courses in the same building at the same time with limited space, may present some unique challenges.
- Discipline: The program needs to develop a strong plan for discipline that aligns with the ER BOCES expectations.
- Budget: There are some concerns about balancing the budget and making sure they manage cash flow effectively.
- Calendar: There are some discrepancies in the program calendar and meeting the 90 hour requirement.

Administrative Recommendation:

The Trek Adventure Club is in an area that has a desperate need for an HSE such as theirs. The program leader is motivated and competent. With many crucial pieces already developed and in place, this program has the potential to impact many lives in Summit County. The Education reEnvisioned BOCES Board is encouraged to approve The Trek Adventure Club.

Relevant Data and Expected Outcomes:

With board approval, the administration will begin working with The Trek Adventure Club to negotiate a contract for educational services.

Recommended Course of Action/Motion Requested:

Motion to approve the homeschool enrichment program application for The Trek Adventure Club as recommended by the administration.



L. Budget & Finance	2	1			
TOTAL	33	12	12	18	
AVERAGE	2.75	2.40	1.71	1.80	2.17

BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14th, 2025

Prepared by: Trevor Miller, Director of Education Operations

Title of Agenda Item: HSE Programs Applications - The Well Homeschool Enrichment

Item Type: ☒ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

The Education reEnvisioned BOCES Board was provided with a first review of homeschool enrichment applications for The Well Homeschool Enrichment.

Application Introduction:

The Well has been in operation since August 2019 with a focus on **developing leadership** in homeschool students by fostering good character, providing a strong academic foundation and supplying diverse and individualized civic enrichment opportunities. Their program currently serves over **25 students in kindergarten through 12th grade**. They currently lease the facilities at **605 18th St SW in Loveland**, including 4 classrooms, an indoor gym, and outdoor playground. They currently serve students in Larimer and Weld Counties.

Application Strengths:

- **Classical Curriculum:** The program has identified a desire for a classical education from their local homeschool community.
- **Vision and Mission:** The applicant has a clearly defined mission and vision.
- **Discipline:** The program has a well developed discipline plan that coincides with
- **Accommodations:** The applicant has a good understanding and plan for accommodating students with special needs.



- Facilities: The program has a lease agreement with a current owner with multiple backup options for expansion or location change.

Application Challenges:

- 90 Hour Requirement: The program needs to adjust their calendar and bell schedule due to an updated understanding of the requirements.
- Curriculum: While there is a clear overarching theme for the program, the curriculum needs to be better defined.
- Definition and Details: The program overall knows what it is but needs to provide additional detail and explanation for a lot of its processes. There are quite a few places where I would like to see more thought going into it.

Administrative Recommendation:

The Well Homeschool Enrichment has a great model in place with an emphasis in classical education. This program is highly desired in their area and will have a solid student population at the onset. The Education reEnvisioned BOCES Board is encouraged to approve The Well Homeschool Enrichment.

Relevant Data and Expected Outcomes:

With board approval, the administration will begin working with The Well Homeschool Enrichment to negotiate a contract for educational services.

Recommended Course of Action/Motion Requested:

Motion to approve the homeschool enrichment program application for The Well Homeschool Enrichment as recommended by the administration.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14, 2025

Prepared by: Suzanne Romero

Title of Agenda Item: V.B. Request to Reconsider

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

The *Request to Reconsider* process concluded for Education reEnvisioned BOCES and Colorado Preparatory Academy Elementary School with the state Board of Education approving the requests at the meeting on December 11-12, 2024. The approved accreditation plan type for the ER BOCES is officially *Accredited with Improvement* and the Colorado Preparatory Academy Elementary School's plan is officially *Improvement*.

Relevant Data and Expected Outcomes:

This is the final rating for the ER BOCES and CPA Elementary. The request to reconsider process is now complete.

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14, 2025

Prepared by: Trevor Miller, Director of Education Operations

Title of Agenda Item: First Review of HSE Programs

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

The Education reEnvisioned BOCES has received completed Homeschool Enrichment applications from Heritage Enrichment Program, Gran Via Education and Willowbend Learning Collective. The applicants seek approval from the ER BOCES Board of Education to open in the Fall of 2025.

Heritage Enrichment Program was reviewed by the ER BOCES team. The following information summarizes the findings from the review.

Summary:

The Heritage Enrichment Program (HEP) will serve students from the greater **Fort Collins, Loveland and Windsor communities** including the current student population of **240 students** from their partner school, with a target of 5% growth over each of the next 5 years. The program will be offered 5 days per week for **Kindergarten through grade 12**.

The HEP will offer student enrichment in **Math, Physical Education, and STEM electives**.

Application Strengths:

- **Foundation:** This program is being created with a fully developed system already in place. With the right management, this should be an easy transition.
- **Student Count:** Heritage already has a large student population and should see immediate success if implemented correctly.
- **Communication:** The program leaders are quick to respond, well versed in education policy and compliance and provide needed documents quickly.

Application Challenges:

- **Student Numbers:** While also a strength, enrolling more than 50 students at once can create some challenges. Program leaders should have a plan in place and be willing to hire or shift personnel as needed.



- Leadership: While the program has incredibly competent leadership, my team has concerns about time management since they will be working essentially two full time jobs at the same time.
- Budget: There are questions and concerns regarding the currently submitted budget.

Recommendations:

To address the identified challenges and strengthen the application, Heritage Enrichment Program should consider the following actions:

- HSE Implementation Plan: Because this program is being created with students from another program, it will be a significant transition. We recommend making sure that they have the right people in place to tackle each aspect of the transition.
- Hiring When Needed: It sounds as though Heritage is planning to maintain their current staff. It is recommended that this program consider hiring or bringing on additional staff to assist with the HSE.
- Budget Revision: Heritage needs to make some changes to their budget based on concerns from me and my team.

Gran Via Education was reviewed by the ER BOCES team. The following information summarizes the findings from the review.

Summary:

Gran Via Education is an innovative homeschool enrichment program that seeks to redefine education through **experiential learning, social-emotional growth, and real-world problem solving**. Grounded in the principles of place-based education and inclusion, Gran Via Education's mission is to guide young people of **diverse backgrounds** on a journey to understand, love, and care for themselves, their community, and our world through transformational experiential learning. By focusing on hands-on, transformative experiences, they aim to create a new paradigm for learning—one that nurtures both the heart and mind.

In its inaugural year, Gran Via Education will serve students in **grades K–5** in the **Denver metro area**, with plans to expand to middle school grades as the program grows. Their target population includes students from a wide range of cultural, socioeconomic, and educational backgrounds, with a focus on families seeking enrichment opportunities outside of traditional schooling. They prioritize access for underserved communities and intentionally design programming that fosters inclusivity and belonging.

Application Strengths:

- Direction: This program has a clear direction for the future and has thought through the steps needed to achieve any and all goals.
- Discipline: The program has given a lot of thought to curriculum, staff and discipline. They understand the process for enrollment.
- Competent: Gran Via leaders have their heads on their shoulders and should immediately see success.

Application Challenges:

- Insurance: While the program understands what is needed for insurance, they have not shown any traction in obtaining insurance.
- Narrow Down Goals: While the program has solid goals, some of them are a bit lofty or do not apply to HSE programs.
- Future Goals: This program needs to understand that a partnership with the ER BOCES is for HSE programs only at this time and that aspirations for other programs may need to be approved.

Recommendations:

To address the identified challenges and strengthen the application, Gran Via Education should consider the following actions:

- Plan for Insurance: Gran Via needs to understand the importance of obtaining insurance coverage prior to next fall. This should become a top priority for the program leaders.
- Simplify: This program will benefit from simplifying goals.

Willow Bend Learning Collective was reviewed by the ER BOCES team. The following information summarizes the findings from the review.

Summary:

Willowbend Learning Collective is a **nature-based, wonder-driven homeschool enrichment program** designed to serve students from **kindergarten through 12 grade in Durango**. Their program is built on five core pillars: **community, mentorship, nature immersion, storytelling, and purposeful creating**. By blending traditional learning with hands-on experiences, Willowbend offers a unique educational journey that develops both the mind and character of each student.

Their approach is grounded in the belief that education should extend beyond the classroom, encouraging students to explore the natural world and learn through real-world applications. Students engage in a range of activities, from outdoor exploration and nature study to creative projects, music and storytelling sessions that foster critical thinking, curiosity, and practical skills. Mentorship plays a key role in their community, with experienced educators and skilled craftspeople guiding learners on their personal and academic journeys.

Application Strengths:

- Location and Facility: Willowbend has a strong plan for location and facility already in place and will benefit from the partnerships they have.
- Hours: Willowbend has more hours built in than they need to next year, which may play in their favor and set them up for additional success.
- Thorough Application: Overall, their application is thorough and has been given adequate thought and time.

Application Challenges:

- Tuition: This program needs to understand that HSE students cannot be charged tuition since they are enrolled in a publicly funded program.



- Insurance: This program, like many others, needs to focus on obtaining insurance as soon as possible.
- Course Detail: We would like to see just a little more detail about the courses offered for this program.

Recommendations:

To address the identified challenges and strengthen the application, Willowbend Learning Collective should consider the following actions:

- Adjusting Budget: We suggest the Willowbend adjust their budget with the new information regarding tuition and other factors.
- Acquiring Insurance: Willowbend should prioritize insurance coverage while time is still on their side in preparation for next school year.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14th, 2025

Prepared by: Trevor Miller

Title of Agenda Item: HSE Site Visit Report

Item Type: ☐ Action ☒ Discussion ☐ Information

Background Information, Description of Need:

Evaluative site visits are conducted annually for every HSE depending on the age and status of the HSE. Initial introductory visits are performed at the beginning of each school year in the first quarter for every new HSE program. Starting in the second quarter of each school year, evaluative site visits are scheduled with every new HSE program as well as every program that was given action items the previous year or needs additional support or resources. This year, evaluative site visits are being conducted for every HSE program regardless of age or status because of ER BOCES staff turnover and in order to build relationships.

Relevant Data and Expected Outcomes:

HSE Site Visit Report provided to the Board of Directors.

Summary:

42 Homeschool Enrichment Programs

Q1: Introductory Visits Performed for Every New HSE Program

Q2: 21 Evaluative Site Visits Have Been Conducted

Q3: The Remaining 21 Evaluative Site Visits Will Be Conducted

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14, 2025

Prepared by: Trevor Miller and Suzanne Romero

Title of Agenda Item: VI.A. Education and Operations Board Report

Item Type: ☐ Action ☐ Discussion ☒ Information

Background Information, Description of Need:

Administrative Unit Work

- BOCES staff begun working with schools to complete the parent satisfaction survey (Indicator 8) for parents of students in special education for the Colorado Department of Education (CDE).
- BOCES staff has completed the Special Program Check with all schools and addressed development of compliant plans and tracking accommodations for state assessments.
- The BOCES staff is completed the initial submission for the December Count with CDE.

Operations Team

- 21 HSE site visits were conducted and completed within the first semester of the school year. We plan to complete 23 more during the second semester.
- 8 new HSE program applications have been reviewed to date and the ER BOCES review team has been in constant communication with these new programs. Many more are already in the pipeline.
- A new student information system (Alma) has been purchased and will be brought online for the 2025-26 school year. This will drastically improve internal systems, save time on reporting and simplify data management.
- An internal site was developed for our schools and programs to help streamline communication and data submissions. The site is going live this month.

Relevant Data and Expected Outcomes:

Our team continues to serve the community of school and program operators to ensure we are optimizing successful opportunities for all students.

Recommended Course of Action/Motion Requested:

There is no recommended course of action or motion requested at this time.



BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: January 14, 2025

Prepared by: Annette Ridgway

Title of Agenda Item: VI.B.-Finance Board Report

Item Type: ☐ Action ☐ Discussion ☒ Information

Background Information, Description of Need:

The Board of Directors needs to, at least quarterly, be informed of the financial position and performance of the organization and this report is intended to satisfy that legal requirement.

Relevant Data and Expected Outcomes:

2024-2025 Budget to Actual Variance Analysis, Grant Revenue and Expense Report, Balance Sheet, and High-Level Financial Trend Report are provided for board review.

December 2024

The CDE funds districts and BOCES for the prior year Oct. Student Count until the current year Oct. Student Count is final. In past years, Oct. Student Count was finalized in Dec. and funding adjustments for enrollment changes were included with Dec. funding. However, the CDE has extended the Oct. Student Count process with finalization occurring in Jan. rather than Dec. ERBOCES expected funding for Jul.-Nov. 2024 to be based on its 2023 Oct. Student Count of 5,558 student full-time equivalent (sFTE) count with a funding adjustment for the increase to 2024 Oct. Student Count of 7,636 sFTEs in Dec. D49, fiscal agent for ERBOCES, was able to fully fund 7,400 sFTE in Dec. and a funding adjustment for the remaining 236 sFTE increase is expected in Jan.

Program Revenue--Although the CDE has not fully funded Oct. Student Count enrollment increases, D49 has funded 1,842 of the 2,078 full time equivalent student count (sFTE) increase. The CDE and D49 are expected to fully fund final ERBOCES Oct. Student Count of 7,636 sFTE count in Jan.

Professional-Educational Services—Oct. 2023 Oct Student Count was 5,558 sFTEs, ERBOCES funded 6,157 sFTEs from Jul. to Nov. and made a fiscal year-to-date funding adjustment for 7,636 sFTEs in Dec.

FY 2023-24 Audit

A copy of the CDE's FY 2023-24 Audit and Financial December Data Pipeline Submission Letter is provided for board review.